

Yealmpton Parish Council Privacy Policy

Address c/o 2 Meadfoot, Thurlestone, Devon TQ7 3TD

Tel: 01548 560763

Email: clerk.yealmptonpc@virgin.net

Privacy Notice

When you contact us

The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored so that it is possible to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party.

The Councils Right to Process Information

GDPR (Data Protection Act 2018) Article 6 (1) (a) (b) and (e)

Processing is with consent of the data subject

Or Processing is necessary for compliance with a legal obligation

Or Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

Information Security

Yealmpton Parish Council cares to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and appropriate policies.

We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted.

Children

We will not process any data relating to a child (under 13) without the express parental/ guardian consent of the child concerned.

Your Rights

Access to Information

You have the right to request access to the information we have on you. You can do this by contacting our Data Information Officer: clerk.yealmptonpc@virgin.net

Information Correction

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate. Please contact:
clerk.yealmptonpc@virgin.net

Information Deletion

If you wish Yealmpton Parish Council to delete the information about you please contact:
clerk.yealmptonpc@virgin.net

Right to Object

If you believe that your data is not being processed for the purpose it has been collected for, you may object: Please contact clerk.yealmptonpc@virgin.net

Rights Related to Automated Decision Making and Profiling

Yealmpton Parish Council does not use automated decision making or profiling of individual personal data.

To Sum Up

In accordance with the law, we only collect a limited amount of information about you that is necessary for correspondence, information and service provision. We do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. We make sure your data is stored securely. We delete all information deemed to be no longer necessary. We constantly review our Privacy Policies to keep it up to date in protecting your data.

Complaints

If you have a complaint regarding the way your personal data has been processed you may make a complaint to Yealmpton Parish Council Data Information Officer:
clerk.yealmptonpc@virgin.net
and the Information Commissioners Office casework@ico.org.uk Tel: 0303 123 1113

Website Privacy Notice

This privacy notice discloses the privacy practices for Yealmpton Parish Council (YPC or 'we'). This privacy notice applies solely to information collected by this website. It will notify you of the following:

What personally identifiable information is collected from you through the website, how it is used and with whom it may be shared.

What choices are available to you regarding the use of your data.

The security procedures in place to protect the misuse of your information.

How you can correct any inaccuracies in the information.

Information Collection, Use, and Sharing

We are the sole owner of information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will

not sell or rent this information to anyone. We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organisation, other than as necessary to fulfil your request. Unless you ask us not to, we may contact you via email in the future to allow us to provide any service you request from us or changes to this privacy policy.

Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via this website or the telephone number shown on our website:

Request a copy of the data we have about you, if any.

Change/correct any data we have about you.

Request that we delete any data we have about you.

Express any concern you have about our use of your data.

Security

We take precautions to protect your information. Only members of our staff who need the information to perform a specific job are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

Links

This website contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

Cookies

Cookies are usually small text files that are stored on your computer hard disk when you visit a website. The file usually contains the name of the server the cookie was sent from, the lifetime of the cookie, and a value (usually a randomly generated unique ID number). The website stores a corresponding file (with the same ID tag) to the one it sent to your browser. The website server which sent the cookie uses this number to recognize you when you return to a site e.g. it helps you resume where you left off.

When you access our site for the first time, you are asked to accept useful cookies like this. There are two types of browser cookie: *session* cookies and *persistent* cookies. Session cookies are created temporarily in your browser's subfolder while you are visiting a website. Once you leave the site, the session cookie is deleted. Files for a permanent cookie remain in your browser's subfolder and are activated again once you visit the website that created that particular cookie. A permanent cookie remains in the browser's subfolder for the duration period set within the cookie's file.

Disabling Cookies: Users can disable or delete cookies in their browser. For example, in Chrome go to "Customize and Control (page top right), history, clear browsing data, tick cookies box, clear". You can also revoke your cookie consent: Revoke cookies

First and Third Party Cookies: First party (or local) cookies are cookies that are set by the site itself and can only be read by this site. They are commonly used for the functionality of the site e.g. site statistics. Third party cookies are set by third parties which can be tracking or marketing companies e.g. YouTube. This site collects a few (time-limited) first party and third party cookies. Check this out at Cookie Checker.