

**DRAFT MINUTES OF THE MONTHLY MEETING OF YEALMPTON PARISH COUNCIL
HELD REMOTELY ON ZOOM ON MONDAY JULY 13th 2020 AT 7.00 PM**

Present: Cllr Thomas (Chairman) * Cllr Healy *
Cllr. Endicott (Vice Chair) * Cllr Baldry *
Cllr Craddock * Cllr. Tucker @
Cllr Cooper * Cllr. Barton *
Cllr Butters * Cllr Hyrdziuska @
* Denotes attendance @ Denotes absence

Also attending: Members of the public 4
County Councillor 1

This meeting was held remotely on Zoom as Coronavirus outbreak has forbidden public meetings. The public were invited to attend.

1. APOLOGIES – Cllrs Tucker and Hyrdziuska

2. DISTRICT COUNCILLORS REPORT

Cllr Baldry reported:

- Bottle Banks and Paper banks overloaded with extra capacity now in place.
- Revised budget to be debated shortly.
- More ‘home working’ will lead to a review of accommodation needs at Follaton House.

3. COUNTY COUNCILLOR REPORT

Cllr Hosking reported:

- DCC achieved a first half surplus of £33,000
- Coronavirus. A local plan is now ready to cover any local outbreaks.
- Ivybridge library opening on July 24th
- There is a relaxing of “shielding” as of July 7th
- Food boxes to stop on July 31st.
- A new ‘business support package’ is now available.
- Crime initially fell at Covid onset but now rising with relaxations. Domestic abuse and antisocial behaviour are of concern.
- No Care Home deaths from Covid-19 in Devon
- Will check on delay of road repairs north of the village
- Agreed to YPC discussing A379 road marking with Nick Colton

4. DECLARATIONS OF INTEREST. None

5. MINUTES OF THE JUNE COUNCIL MEETING

Cllr Baldry proposed and Cllr Butters seconded “that the minutes of the June 8th 2020 virtual Council Meeting be approved as an accurate record”. Passed.
Chairman to sign at a later date.

6. REPORTS ON ALLOCATED AREAS OF RESPONSIBILITY

6.1 WORKS:

Craddock
Craddock

- the asset register has been updated by Cllr Craddock.

Craddock

- Elm Tree Park bench to be repaired if materials suitable.
- Community Payback scheme now reverted to Probationary Service. Start-up date for working parties to be established.

Clerk

- Perch seating for Torr Hill. Conclusion that a wall rail may be more suitable than ‘perch seating’. Clerk to speak to DCC about this option.

Clerk

- No weedkilling authorised. Village looking untidy but grass due for cutting this week.

Thomas

- “Bee Wild” are reconsidering the suitability of Elm Tree Park entry for its wild flowers.

Craddock
Thomas

- Community Centre opening date yet to be established.
- Environmental sub-committee. Set up delayed by Coronavirus.

6.2 HIGHWAYS:

Clerk

- Traffic calming at Underhaye. It was agreed to hold a site meeting with DCC/ Nick Colton to establish the dangers and remedial options on this section of the A379. (Hosking/Thomas/ Colton/Clerk)
- DCC has agreed to put dropped kerbs at entry to Church Park Road and to improve the kerbs at entry to Torre Bridge Park.

Healy

- Speedwatch will resume as of July 20th. 3 new volunteers need training which is not yet available.

Clerk

- Speed camera to be moved to Underhaye with tree branches removed.

Clerk

- Eastern gateway road signs obliterated with undergrowth. To be cleared.

6.3 COMMUNICATIONS:

Barton

- New website national standards to be introduced by September.

6.4 FOOTPATHS.

Clerk

- Connecting Yealmpton to Newton & Noss. The Clerk was asked to contact the landowner with regard to the possibility of creating a ‘permissive’ path from Yealmpton up to Collaton Cross. Permissive path from Collaton to N&N exists. Suggestion that any additional housing at Collaton could be used to raise S106 funding for this new pathway.

Barton

- Footpath 19 through Shire Horse Centre grounds. After a long discussion, it was agreed that Cllr Barton contact DCC to start discussions with them about creating a new pathway along the river bank. Kitley (and their tenants) are giving consideration to making their section of the riverbank permissive, subject to caveats currently under discussion. Concerns raised about retaining (unofficial) access from Cadlews Lane onto FP19.

Barton/Tucker

- Footpath 20. Cllr Tucker has proposed further improvements to control winter flood waters. The proposal to spend up to £500 on improving 3 more areas was approved.

- Clerk Second cut of strimming now required. Extra work required to widen FP20 to allow 2 metre social distancing.
- Clerk/Barton Environment Agency to be requested to remove trees from river by Pimple Rock. Cllr Barton to supply grid reference.
- Clerk Silverbridge Way need to be trimmed. Clerk to contact Brixton Council.

7. LOCAL ISSUES

7.1 Update on Coronavirus village activity.

- Craddock/ Dr Linda Durman reported that the ‘helpline’ was winding down now until the end of July with most people able to go shopping and collect their own prescriptions. Many volunteers now back at work.
- Barton The 13 without prescription access have been referred to the Health Centre scheme.
- Clerk Thanks have been sent to all volunteers. 120 people have been assisted with half giving thanks for all the support given in the dark times. Hospital transport remains disrupted. CVS to advise alternatives.
- Craddock/ Cllr Craddock has a list of the contact details of those who have given permission to YPC to retain personal information. To be held by the Clerk.
- Barton Councillor Barton to set up a village YPC “drop box” for secure data retention.
- Clerk Council “safeguarding policy” to be checked.
- Clerk Yealmpton Press to be delivered again for July and August. Cllr Thomas to write a final article on volunteer support.
- Thomas/ Chairman expressed thanks to all those parishioners who have been making PPE for use by Derriford Hospital. DCC now has available supplies of PPE devices.
- Durman The next activity is to update the Village Emergency Plan with lessons learned. Communication system to be set up as a priority.
- Councillors expressed sincere thanks to Linda, Dan and all the volunteers for their help during the critical period of our epidemic.

7.2 Parish Relief fund. (Hardship fund)

- All Cllrs Cash donations have been made and these are still being administered by the vicar on application to him.
- Clerk has received £2,000 from Yealm Community Energy.
- Cllr Craddock proposed and Cllr Cooper seconded that “a Committee of 4 to be set up to administer these funds comprising member from Church of England, member for Methodist Church, member from Business Community and the Council Finance Officer.” Proposal passed. Councillors to forward their recommendations to Cllr Craddock.

7.3 Neighbourhood Plan.

- Cllr Endicott proposed and Cllr Butters seconded the motion that “YPC begin the process of producing a Neighbourhood Plan limited in the first phase to Housing considerations. Motion carried.

- A meeting to be organised as soon as allowed with the new man at SHDC responsible for Neighbourhood Planning. Cllr Thomas to organise.

8. PLANNING MATTERS.

Update on SHDC decisions;

- Little Acre. Conditional approval
- Stoneycross additional accommodation. Refused
- Yealmbridge Forge. Conditional approval for garden & parking
- Oakhill Cottage conditional approval.
- Boldventure field. Outline application withdrawn.

Awaiting SHDC decisions;

- 13 Yeo Park. Extra parking.
- Quercus, Mill Leat Close. Extension
- 14 Riverside. Rear extension
- Treby Farm. 4 separate barn applications.
- 71 Tappers Lane. Convert garage to accommodation.
- 15 Yeo Park. Extra parking.
- Stag Cottage. Window replacement on listed building.
- Choakford Corner site. Upgrade to industrial business.

9 FINANCIAL MATTERS

9.1 **Monthly expenditure.** Cllr Craddock proposed and Cllr Cooper seconded that the financial statement of £3,506.08 be approved. Unanimously accepted.

9.2 **Approval of Financial Procedures.** The Clerk explained that our auditor, Mr Mike Cosby, has checked our financial procedures and processes and confirms that they meet with good practice. Cllr Thomas proposed and Cllr Endicott seconded that the Governance Statement for 2019/20 be approved. Passed unanimously.

9.3 **Accounting Statement for YPC for 2019/20.** Similarly, these accounts have been audited by Mr Cosby as being complete and accurate. Cllr Thomas proposed and Cllr Cooper seconded that these accounts be signed by Council as a true record of YPC accounts for 2019/20. Passed unanimously.

10 DATE OF NEXT MEETING

The date of the next meeting was set as a Zoom Meeting for September 13th 2020 at 7pm.

The meeting was closed at 9.36 pm

M J Stickland, Clerk to Yealmpton Parish Council

14/7/2020

Notes from the Open Forum (not part of Minutes)

Dr Justin Robbins raised questions and concerns about activity on PROW Path 19 through the fields known locally as “the Shire Horse Fields” and now owned by a Mr Richards. There is a lot of fencing activity on and around the Public Right of Way but, so far, the definitive map criteria have not been breached.

It is a possibility that Mr Richards may wish to remove FP19 and replace with a riverside path which would not be on agricultural land.

See agenda item 6.4.