

YEALMPTON PARISH COUNCIL

COMMUNITY EMERGENCY PLAN & FLOOD PLAN

In an emergency read page 3 and follow the instructions

Updated	May 2023
---------	----------

PLEASE READ ON RECEIPT

The more familiar you are with the plan the better able you will be to respond to an emergency

Subject	Page
Context	3
Annex A - Guidelines for managing the emergency	4
Annex B - Contact details for Parish Councillors and Clerk	6
Annex C - North of River Yealm – Available resources, specialist skills, equipment and helpers	7
Annex D - South of River Yealm - Available resources, specialist skills, equipment and helpers	8
Annex E - Useful Telephone Numbers	9
Annex F - Flooding additional information	10
Annex G - List of Buildings, with key holder details	11
Parish Room and Men's Shed PL8 2EA	12
Community Centre PL8 2HF	13
Methodist Church Hall PL8 2NA	15
St Bartholomews PL8 2HG	17
Annex H – Forms	
Log Sheet	19
Evacuees Registration/Deregistration Form	20, 21
Appendix 1 – Flood Map of Yealmbridge	22
Appendix 2– Flood Map of Tuckers Close/Boldventure	23
Appendix 3 – Flood Map of Mill Leat	24
Map of Yealmpton showing sectors/streets	25

Context

Aim. The aim of this plan is to allow the community to manage an emergency when the normal Emergency Services' response is either delayed or overwhelmed or the parish is subject to a lockdown. It will be shared with the Emergency Services via Resilience Direct to ensure a coordinated response.

Main threats. Snow, ice and storms may lead to power and communications loss, restricted access and localized flooding. Road traffic accidents and severe weather conditions could impair the ability of the Emergency Services to respond quickly.

The Covid19 pandemic lead to a national lockdown for several weeks in 2020/1.

Response.

For flooding, we may require two teams capable of giving a response - one on each side of the River Yealm. A local or national lockdown affecting the parish, requires a neighbourhood response to support vulnerable members of the community.

Activation of the Plan. This plan may be activated if:

- a. The Emergency Services have been contacted and have indicated that there will be some hours' delay in assistance reaching the village
- b. Contact with the Emergency Services is impossible
- c. Villagers have been forced from their homes and temporary shelter is required
- d. Residents of the parish are restricted to their homes during a lockdown.

Guidelines for managing the emergency

1. If there is an emergency and there are problems contacting the Emergency Services or there will be a significant delay to their arrival, the first councillor to be aware of this should assess and log (ANNEX H) the following:
 - (1) **Location** of accident, hazard, type of incident
 - (2) **Casualties** - approximate number
 - (3) **Hazards** - present and potential
 - (4) **Access Routes** - for emergency services.
2. Advise Chairman/Vice Chairman of situation and discuss the need to activate the emergency plan or a simpler solution. If the Chair and Vice Chair cannot be contacted, discuss whether to activate the emergency plan with one or two other Councillors. Listed Annex B
3. In the event of **lockdown**, the Chairman's will set in train the means to contact each household, so that every vulnerable person is provided with the telephone number of someone in the village they can contact for assistance. If all councillors are part of a household that is shielding, fall back on common sense.
4. When activation is needed, assemble a team and
 - a. Appoint team leaders; if the threat is flooding appoint team leaders for each side of the river.
 - b. Activate the Cascade information system (text or email to lead person for each part of the village – their contact details are in the Parish Council Dropbox) and send a summary of the nature of the incident/emergency and advise any actions required. Post information on the Yealmpton Village Facebook page and inform local radio station if appropriate.
 - c. Decide which volunteers and equipment will be needed (Annex C and D) and who will contact them.
 - d. Decide whether community buildings will be needed; key holder details and building layout are in Annex G.
 - e. If medical assistance required and the 999 system is not available, contact Yealm Medical Centre on their emergency daytime line (880392) during working hours. Use NHS line 111 out of hours.
 - f. Each team member to log actions and events using copies of the forms at Annex H. This will facilitate handover to another team member and enable contact tracing later if required.
 - g. Advise South Hams District Council (contact number at Annex E) that the plan is activated
 - h. If an Emergency Service has already been alerted get an estimate of when assistance is likely to reach the village, using the log number if this is known. If this is not possible contact Devon and Cornwall Police on 101 or 101@dc.police.uk or www.devon-cornwall.police.uk

5. Each team should:

- establish who may need to be evacuated and keep records. Evacuees form is at page 21; copies in the Team Equipment box
- record all financial decisions in the log.
- maintain a watch on local radio stations for information on the situation.
- appoint a radio operator. Hand held radios are in N and S Emergency Boxes and use same frequency as Brixton Emergency radios.
- maintain log of messages on log sheet; keep the Team Leader informed.

6. Shelter: The team managing the shelter will:

- a. Prepare the shelter.
- b. Welcoming the evacuees, including;
 - (1) Recording names and addresses of evacuees; form is at Annex H; and copies in the Team Equipment boxes. Record when evacuees leave.
 - (2) Identify and resolve medical needs
 - (3) Identifying and resolve clothing needs
 - (4) Allocate family or individual sitting or sleeping areas.
 - (5) Assess need for blankets/sleeping bags and source these
 - (6) Arrange provision of hot drinks and food.
- c. Close down the Shelter at the end of the incident.

7. Once the emergency response has been closed down, contact South Hams District Council to discuss the role of the Parish Council during the Recovery Phase.

Parish Council Members

Yealmpton Parish Council comprises 10 councillors and a Clerk. Meetings are every second Monday in the month (except August and December) in Yealmpton Community Centre and are open to the public who can raise concerns at the beginning of the meeting.

Geoff Craddock 01752 880128 07774 243770
Chairman geoff.craddock@yealmpton-pc.gov.uk

Dan Thomas 07917 877706 dan.thomas@yealmpton-pc.gov.uk
District Councillor, County Councillor

Lead, Emergency Plan

John Endicott 017452 881874 07773 998968
john.endicott@yealmpton-pc.gov.uk

Keith Baldry 01752 881402 07967 122916
Vice Chairman keith.baldry@yealmpton-pc.gov.uk

Cliff Tucker 01752 880251 07752 454473
cliff.tucker@yealmpton-pc.gov.uk

Sheila Barton 01752 880596 07724 183725
sheila.barton@yealmpton-pc.gov.uk

Kate Hopkins 01752 881445 07888 746407
katehopkins66@gmail.com

Thomas Guy-Fierens 07745 227718 thomguy1@gmail.com

Mike Plant Tel: 07525 131727
Clerk clerk@yealmpton-pc.gov.uk

NORTH OF RIVER YEALM RESOURCES

Redacted

Tabards/Documents/Equipment.

A box containing tabards etc. is stored in the Community Centre (access info page 13 Annex G), downstairs office entry code C1837.

SOUTH OF RIVER YEALM

Redacted

AVAILABLE RESOURCES

Tabards/Documents/Equipment

A box containing tabards etc. is stored in the Methodist Church, entry information page 15 Annex G

USEFUL TELEPHONE NUMBERS

Police, fire, ambulance, coastguard emergencies 999

Non urgent police: phone 101 or email 101@dc.police.uk
or www.devon-cornwall.police.uk

Gas (24 hours)	0800 111 999
SW Water (24 hours)	0344 346 2020
Western Power Distribution	0800 365900
Environment Agency Incident hotline	0800 807060
Environment Agency	03708 506506
Floodline	0345 988 1188

Environmental Health; use South Hams Council phone numbers:

South Hams District Council Office hours 01803 861234 general enquiries
Out of hours 01803 867034 emergencies only

YEALM MEDICAL CENTRE No emergency number. Call usual number: 01752 880567 which will be transferred automatically out of hours

Nuclear incident

Guidance provided by Ministry of Defence and Devonport Royal Dockyard Limited (DML) with South Hams District Council in a booklet entitled 'What to do in a Nuclear Emergency' dated July 2005. it can be downloaded from www.plymouth.gov.uk then search for [Devonport offsite emergency plan](#)

Helipad site

Athletics Ground Toby Russell Community Helipads Development Officer
01392 466666 07943 207673

Local radio station frequencies

Station	Frequency	Website
BBC Radio	94.2 Cornwall 96 Devon	www.bbc.co.uk/devon
Heart	97 – 96.6 FM	www.heart.co.uk
Radio Plymouth	106.7 FM	www.radioplymouth.com

Where applicable, remind ambulance and fire service about the availability of Dartmoor Rescue Group who have sniffer dogs that can find people and flood water training. They need to be called out by police using the 999 service

FLOODING ADDITIONAL INFORMATION

BACKGROUND

Flood Risk There are two areas of the Parish designated by the Environment Agency as at risk from flooding by the River Yealm. These are at Yealm Bridge and at Torr Bridge. Previous flooding at Mill Leat was dealt with through the improvements to the embankment.

Twelve houses at Yealm Bridge and Torr Bridge were identified as at risk of flooding. Since the major flooding in 2012, government funding has been made available through the Environment Agency to provide better water catchment areas at New England Quarry. The householders have also benefitted from the installation of property level protection measures made good at the end of 2016/beginning of 2017. Additional river level gauges are installed in the river alongside the 'at risk' properties.

River Level; levels of the River Yealm can be monitored on the government flood information website:

Above the village at Cornwood

<https://flood-warning-information.service.gov.uk/station/3188>

and at Puslinch Bridge

<https://flood-warning-information.service.gov.uk/station/3193?direction=u>

Call floodline on 0345 988 1188 for up to date information.

During flooding the Yealm effectively splits the village, so response on each side of the river will be carried out by the Team on that side of the river.

Maps of the Flood Areas are at:

Yealmbridge	- Appendix 1.
Tuckers Close / Bold Venture	- Appendix 2
Mill Leat	- Appendix 3.

Pre-flood It is the responsibility of property owners to prepare their properties to resist flooding and to have plans in place of people who can help them in an emergency.

During and Post Flooding If the situation warrants, shelters will be opened to help those affected by the flooding. The one North of the River Yealm, in the Community Centre, and the one South of the River Yealm, in the Methodist Church.

LIST OF BUILDINGS AVAILABLE WITH KEY HOLDER DETAILS

The buildings listed below have been identified as suitable for use during the response to a major emergency, and their owners or managers, have agreed to their use.

Parish Room Page 12

This is suitable as somewhere to start the response and could be used as a Control Centre once the response is under way. The Emergency Boxes containing tabards and equipment are in the Community Centre and Methodist Church Hall

Community Centre- Pages 13 and 14

This is suitable for use as a Shelter and for the Response Co-ordination Team which should use the Office upstairs. NB Emergency Box is stored downstairs in the office

The Methodist Hall/Chapel – Pages 15 and 16

This is suitable for use as a Shelter. An Emergency Box is stored here – cupboard on right as you enter.

St Bartholomews Church – Pages 17 and 18

This could be used as a Shelter during extremely hot weather and could be considered as a Shelter during inclement weather, though only as a last resort.

Other Offers of Assistance

Public Houses:

In the past, managers of both the Rose and Crown and the Volunteer agreed to assist if possible. These establishments could be approached if there is a problem with catering in the shelter, to see what aid they might be able to give. Contact Details are:

a	Rose and Crown PL8 2EB spray.unzipped.aliens	880223
b	Volunteer PL8 2JN flanked.otherwise.spurned	881195

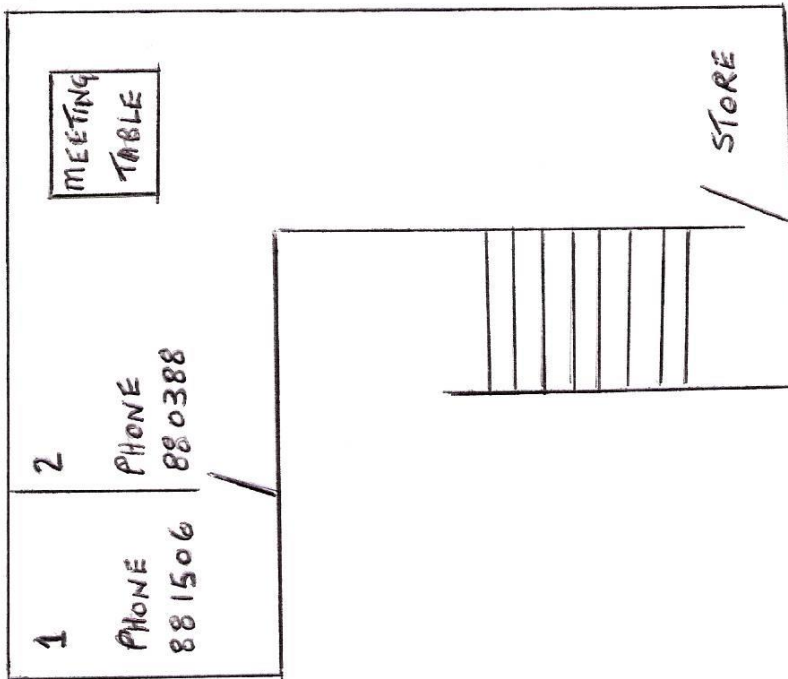
List of buildings
Redacted

PARISH ROOMS PL8 2EA
zone.eyeliner.afford
DOWNSTAIRS MENS SHED

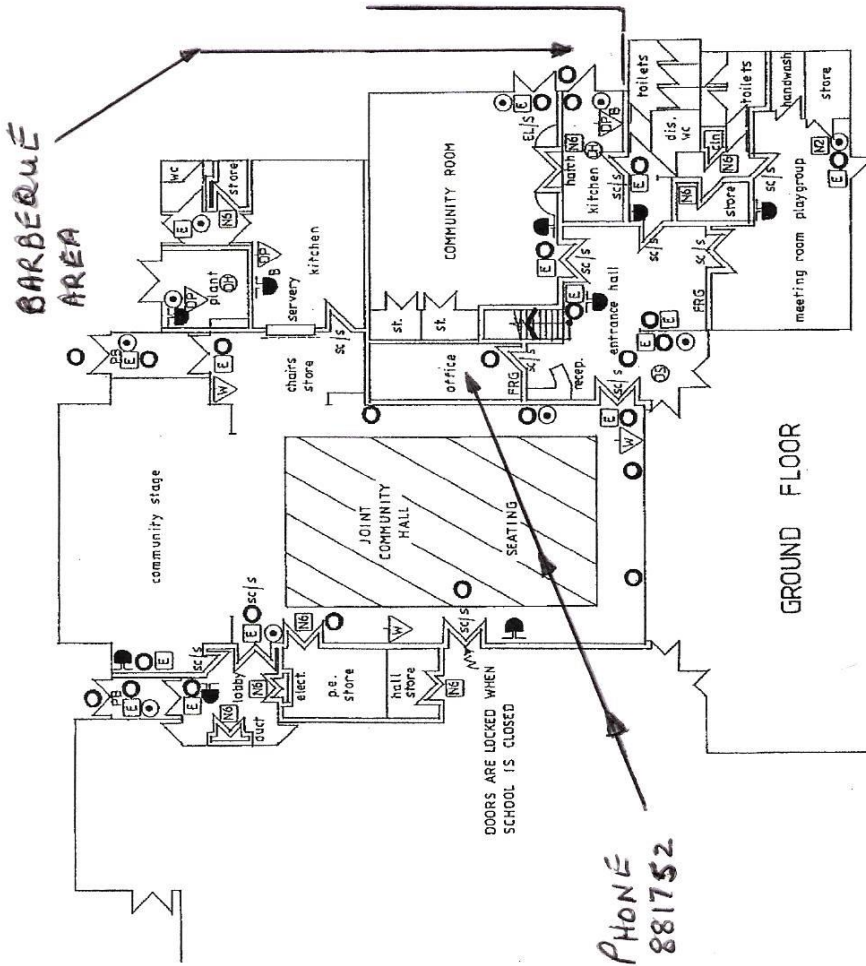
Redacted

COMMUNITY CENTRE PL8 2HF
reckoned.procures.grace
Redacted

UPSTAIRS



- 1 PARISH OFFICE
- 2 ADMINISTRATOR'S OFFICE

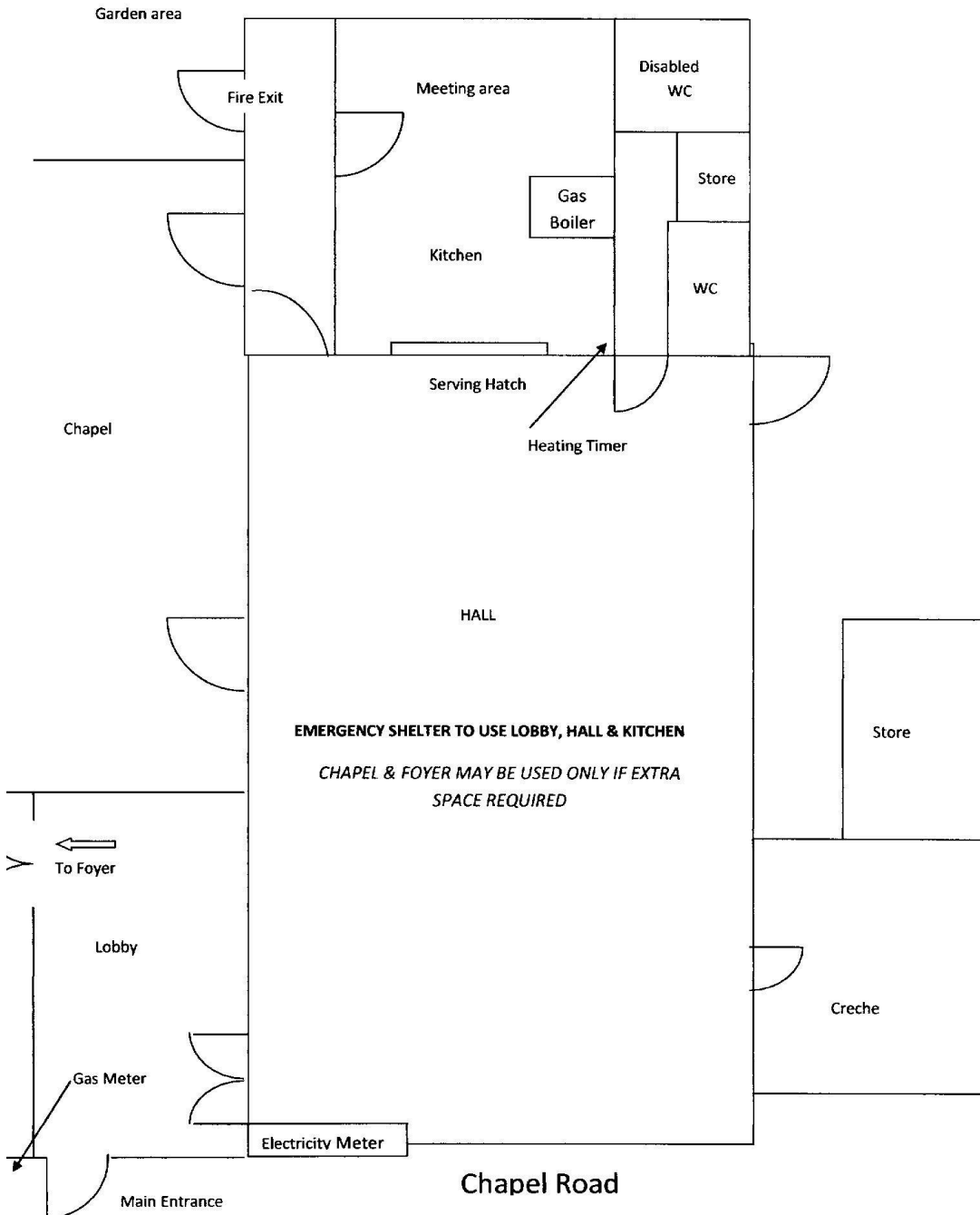


NOTE: ALL FIRE RESISTING DOORS ARE FITTED WITH INTUMESCENT STRIPS AND FLEXIBLE EDGE SMOKE SEALS

DEVON FIRE AND RESCUE SERVICE	YEALMLTON PRIMARY SCHOOL AND COMMUNITY
FIRE SAFETY DEPARTMENT	STRAY PARK, YEALMLTON, PLYMOUTH

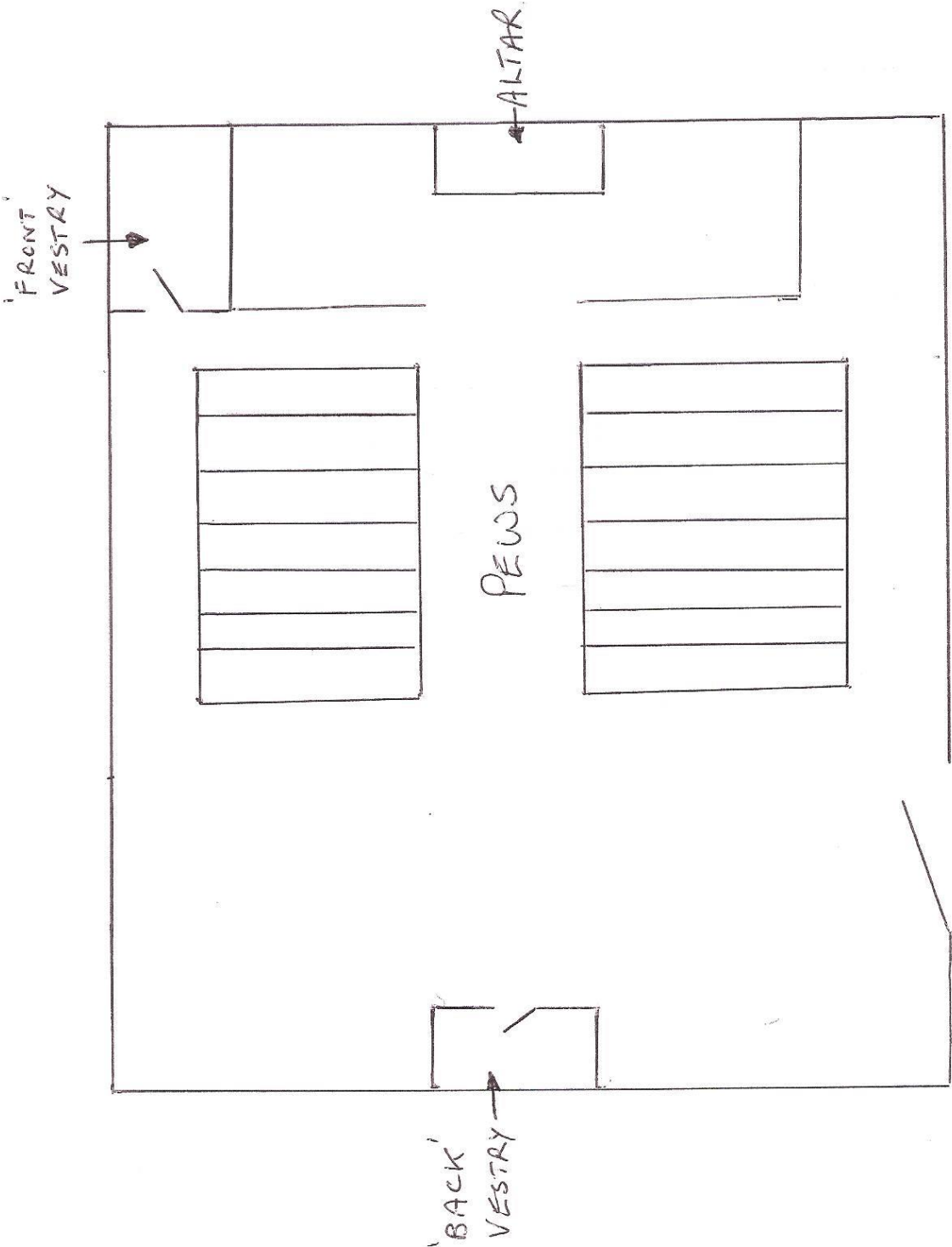
METHODIST CHURCH HALL PL8 2NA
upholding.mailings.merchant
Redacted

Methodist Church Hall (Not to scale)



ST BARTHOLOMEW'S CHURCH PL8 2HG
wiping.window.nicer
Redacted

ST BARTHOLOMEW'S CHURCH PL8 2HG



wiping.window.nicer
Redacted

LOG SHEET

DATE		START TIME	
NAME			
DESCRIPTION OF INCIDENT			
ACTION AND DECISIONS REGISTER		PAGE 1	
TIME/DATE	SITUATION REPORT	ACTION/ DECISION	DECISION MADE BY

EVACUEES FORM

NAME OF ASSISTANT COMPLETING THE FORM	
DATE & TIME	
ADDRESS	
NAME OF HOUSEHOLDER	
PHONE NUMBER	
NAMES OF EVACUEE FAMILY	
TOTAL NUMBER IN FAMILY	
HAVE EVACUEES A VEHICLE TO GET TO SHELTER IN?	YES/ NO
HAS HOUSHOLDER A VEHICLE TO TAKE THEM IN?	YES/ NO

More copies in the Equipment Box

REGISTRATION		Time	Date
Full Name	Alone/ With Family	Total Number of Family	Remarks, Including Medical or Clothing or Diet Needs
Address			

Forenames of Family	Age and any Remarks

Vehicle Registration.....

Other Information.....

.....

DEREGISTRATION

Time/Date.....

Destination Address.....

.....

Destination Phone Number.....

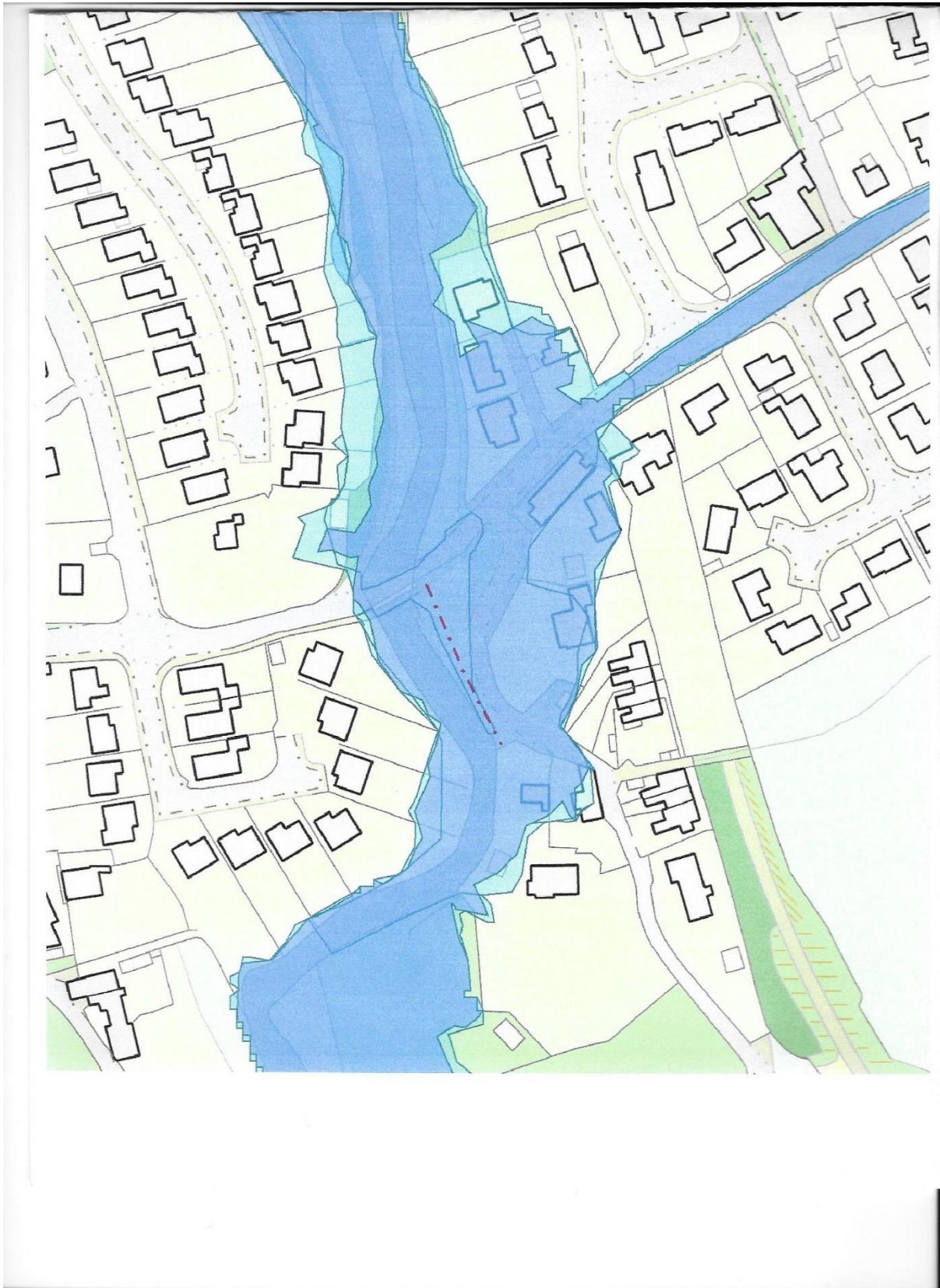
USE REAR FOR ADDITIONAL DETAILS AND INDICATE HERE

More copies in the Equipment Box.

YEALMBRIDGE



TORR BRIDGE MAP OF TUCKERS CLOSE/BOLDVENTURE



FLOOD EMBANKMENT AT MILL LEAT



