

**NOTICE OF THE ANNUAL MEETING OF YEALMPTON PARISH COUNCIL TO BE HELD ON
MONDAY, 12TH MAY 2025 TO BE HELD AT 7.30 PM AT THE COMMUNITY ROOM, STRAY PARK,
YEALMPTON.**

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

AGENDA

- 1) Chairman and Vice Chairman elections
 - a. to elect the Chairman of the Parish Council
 - b. To receive the signed Declaration of Acceptance forms from the newly elected Chairman
 - c. to elect the Vice-Chairman of the Parish Council
 - d. To receive the signed Declaration of Acceptance forms from the newly elected Vice Chairman
- 2) Open Forum. Parishioners may speak only once and for less than 3 minutes.
- 3) To receive apologies for absence.
- 4) Councillors' Declaration of Interest: Members are invited to declare any personal or prejudicial interests, including the nature and extent of such interests, that they may have in any items to be considered at this meeting.
- 5) To agree and sign the minutes of the Council held on 14th April 2025.
- 6) Exclusion of the Public - to determine which agenda items, if any, should be taken with the public excluded.
- 7) County Council Report
- 8) District Council Report
- 9) Planning matters
 - a. Update on applications relevant to the Parish
 - b. To determine a response to;
 - i. 1235/25/PIP Land Adjacent Western Torr Bowden Hill Yealmpton
 - ii. 1236/25/PIP Development Site West of Yealmbury Villas, Road off Bowden Hill, Yealmpton
- 10) Financial matters
 - a. Review of monthly accounts to end of April 2025.
 - b. Approval of proposed payments totalling £11,390.81 from the Payment Schedule
- 11) Funding Request
 - a. To consider a funding proposal for a £250 donation to Devon Swifts towards the swift boxes in the church.

12) Annual Governance and Accountability Return Year Ended 31 March 2025

- a. To receive and note the Internal Auditor's Report 2025.
- b. To consider and approve Section 1 – Annual Governance Statement 2024-25.
- c. To consider and approve Section 2 – Accounting Statements 2024-25.
- d. To receive and approve the Bank Reconciliation ending 31 March 2025.
- e. To consider and approve the Explanation of Significant Variances Report 2024-25.
- f. To resolve to approve the dates for the period of the exercise of Public Rights (Tuesday 3 June to Monday 14 July 2025).

13) Council Administration

- a. Re-appoint members to committees/Responsibilities
- b. Re-appoint representatives to outside bodies
- c. Review of inventory of land and other assets including buildings and office equipment
- d. To review and approve direct debits and standing orders for the financial year 2025-2026

14) Local Government Reorganisation

- a. Correspondence from Plymouth City Council regarding engagement in their detailed plan.
- b. Correspondence from the Chairman of Brixton Parish Council

15) Telephone Box Library

- a. To agree the name for the bespoke signs for the Telephone Box library

16) Footpath 20

- a. To agree a scheme and costings to reduce erosion on Footpath 20 and whether such scheme should include installing further stretches of concrete path

17) Review of renewal of insurance with Community First Insurance

18) Report from Councillors/Clerk on actions arising from previous meetings

- a. Cllrs Endicott and Riley report on heating system in the Parish Room
- b. Update on carpark valuation.
- c. Picnic Benches in the park

19) Reports on allocated areas of responsibility, where matters arise;

20) Correspondence

- a. National Landscape Management Plan Review and Survey (circulated to Councillors)
- b. SHDC – Re Neighbourhood Plan Officer attending June's Parish Council meeting
- c. Correspondence with owners of the land adjoining the Parish Room

Date of next meeting: 9th June 2025

Signed:.....

Sasha Walton-Jackman

Clerk to Yealmpton Parish Council

Dated: 07 05 2025.....