

MINUTES OF THE MEETING OF YEALMPTON PARISH COUNCIL HELD ON MONDAY, 14th APRIL 2025 AT 7.55 PM AT THE COMMUNITY ROOM, STRAY PARK, YEALMPTON, UPON THE RISING OF THE ANNUAL PARISH MEETING.

Members of the public present: 0

Public Forum – No members of the public attended

Councillors present: Cllrs Baldry, Endicott, Craddock, Tucker, Street, McKay, Thomas and District Cllr Edie. Cllr Edie left after item 4.

No	Minute	Action
1)	To receive apologies for absence Cllrs Hopkins, Riley and Barton	
2)	Councillors' Declaration of Interest: none.	
3)	Previous minutes: The minutes of the meeting held on 10 th March 2025 were approved and signed.	
4)	Planning matters a. A brief update was given on applications relevant to the Parish. b. The following planning decisions were unanimously agreed, with Cllr Thomas abstaining from voting, due to his role with the District Council. i. 0929/25/HHO 13 Ploughman Way, Yealmpton, PL8 2JE – Support. No Comment. ii. 0722/25/TPO Land at SX 597 544 New England, Plympton, PL7 5BA – Comment - YPC have no expertise in tree husbandry and therefore are unable to make a meaningful decision. We therefore rely on the SHDC 'Tree Officer' to make a suitable decision on our behalf. iii. 0688/25/LBC 9 Bowden Hill, Yealmpton, PL8 2JX – Support. No Comment. c. It was unanimously agreed that Simon Riley would be added to the Planning Committee.	Clerk to update portal.
5)	Financial matters a. Accounts to end of March were reviewed. It was noted that Lloyds Bank now levied an account fee. The Clerk would ascertain from DALC if there were any banks which did not levy such fee. b. Payments were approved totalling £3,236.27. c. It was agreed that any overtime for the Clerk would be discussed and agreed with the Chairman and the Vice-Chairman.	Clerk to report back and arrange payments.
6)	Funding Request a. A request had been received from Yealmpton Parish Archive (YPA) for £150 towards their activities. This was approved. YPC had received back an unused donation from SH Community Action and the request from the YPA could be funded from this returned donation, without having to use Parish Council reserve funds.	
7)	Local Government Reorganisation a. At the Annual Parish Meeting, Cllr Thomas had provided detail on the various options that had been submitted to government	Clerk and Chair to arrange for the letter to be sent.

	by Plymouth City Council, The District Councils in Devon and Devon County Council. No members of the public had attended the meeting to give their views. Council unanimously agreed that the Government's suggestion of using the existing district council boundaries as the building blocks for any unitary council, should be respected – meaning that YPC wished to remain with the other Parishes and Towns that currently form SHDC, rather than be part of a select few rural parishes to join the urban PCC. YPC has not yet formed a view on which DCC option they favoured. YPC would write to Rebecca Smith MP, PCC, DCC, SHDC and Jim McMahon, Minister of State for Local Government and English Devolution to communicate this view. b. YPC had written to some of the neighbouring Parishes to suggest a meeting to look at how we may share some services and would arrange a meeting to progress. c. It was agreed that YPC would approach Luscombe Maye to ascertain the cost of a valuation for the Yealmpton Car Park. Cllr Dan Thomas abstained from voting on this matter as he is a District Councillor and the car park is owned by the District Council.	Clerk to obtain an asset list from SHDC of all their assets in Yealmpton to aid discussions. Clerk to arrange.
8)	Post Boxes a. A resident had approached the Parish Council and offered to paint the village post box located outside the Post Office and the one outside Davis Cottages. YPC agreed to fund £100 worth of paint for this purpose.	Clerk to liaise with the resident.
9)	Telephone Box Library a. It was agreed that three bespoke "Book Exchange" signs would be purchased.	Clerk to arrange.
10)	Contractors a. YPC agreed to trial the use of eco-weed killer by our contractor, made of white vinegar, Epsom salt and washing up liquid. b. It was agreed that we would replant the existing flower tub displays.	Clerk to arrange.
11)	Footpath 20 a. A scheme to reduce erosion and prevent flooding had been devised by Cllr Tucker. It includes two stretches of concrete path near the old railway bridge, the creation of a bund along a stretch of the bank and the rebuilding the eroded bank. The scheme will be detailed in full at the next meeting.	
12)	Devon Association of Local Councils a. Council agreed to continue its membership.	Clerk to sign membership agreement.
13)	Transport Survey prepared by SH Community Action a. SH Community Action had now compiled the survey responses. The data would be displayed on the website and summary will be prepared for the Yealmpton Press.	Clerk to arrange.

14)	Report on Actions arising from previous meetings a. A Land Registry SIM search had shown that Bowden Triangle and Dunstone Green are unregistered land. b. Consent had been given by the landowner for a picnic bench to be located on the bank by "Duck Race Beach" near Western Torrs Cottage on footpath 20. Council considered the recent request for benches in the Park and would consider costings for a new bench in the Park at the next meeting.	Clerk to look into registering these areas as Village Greens. Clerk to obtain costing.
15)	Report on allocated areas of responsibility a. Cllr Barton and the Clerk had compiled and submitted the P3 return. Thank you to the volunteers who look after their paths, there are still a few paths unadopted please contact sheila.barton@yealmpton-pc.gov.uk for information. b. The library is going well (there is a group of volunteers) and we are trialling a Saturday morning opening on 26 th April to see if this is popular. c. The phone box has an ever increasing number of books being deposited. Thanks to the Men's shed for fitting it out. There has been some litter left in it but we are keeping an eye on it.	
18)	Correspondence No correspondence which needed Council's attention at this time. Meeting closed at 9.20pm	
	Date of next meeting: 12th May 2025	

Finance Report for May 2025 meeting

Transactions in April 2025

Transaction Date	Transactio	Transaction Description	Debit Amount	Credit Amount	Balance
01/04/2025	DD	SOUTH WEST WATER	£ 9.14		£ 8,657.21
03/04/2025	DD	BRITISH GAS	£ 89.79		£ 8,567.42
04/04/2025	DD	SOUTH HAMS D C Grass cutting 2024-2025	£ 2,520.00		£ 5,927.42
04/04/2025	DD	SOUTH HAMS D C Payrol 2024-2025	£ 120.00		£ 8,447.42
16/04/2025	FPO	Clerk salary and expenses	£ 850.66		£ 3,704.18
16/04/2025	FPO	JAMES ROBERTS final gardening payment for 2024-2025	£ 1,012.50		£ 4,554.84
16/04/2025	FPO	DEVON ASSOCIATIONSUs for 2025-2026	£ 754.52		£ 5,567.34
16/04/2025	FPI	YCA rental from Parish Room		£ 394.44	£ 6,321.86
22/04/2025	PAY	SERVICE CHARGES	£ 4.25		£ 3,699.93
25/04/2025	DD	HMRC SDDS	£ 562.29		£ 3,137.64
28/04/2025	TFR	Inter account transfer		£ 1,000.00	£ 3,693.85
28/04/2025	DD	TALKTALK	£ 35.21		£ 2,693.85
28/04/2025	FPO	YCA - ARCHIVE DONATION	£ 150.00		£ 2,729.06
28/04/2025	FPO	YCA room rental	£ 118.81		£ 2,879.06
28/04/2025	FPO	JOHN ENDICOTT (key safe for Parish Room)	£ 45.78		£ 2,997.87
28/04/2025	FPO	CAMERON HARRISS (gardening work)	£ 84.00		£ 3,043.65
28/04/2025	FPO	Parish Accounts software	£ 9.99		£ 3,127.65
29/04/2025	BGC	SOUTH HAMS Precept (50%)		£ 32,110.00	£ 35,803.85

Bank balances as at 30th April 2025

Treasureres Account	£ 35,803.85
Instant Access Savings Account	£ 20,667.82
Fixed Term investment	£ 40,000.00
Total across all accounts	£ 96,471.67

Payments to be approved

Community First Insurance	£ 732.79	
Cllr Hopkins Blossom Trees for Stray Park	£ 153.50	
Parish Accounts subscription	£ 9.99	
Cllr McKay - padlocks for speed sign	£ 45.00	
Cllr Craddock - screws for Parish Room Sign	£ 9.08	
YCA - Gold Sponsorship of YealmptonPress	£ 225.00	
YCA - Printing costs forYealmpton Press	£ 8,500.00	N.B. This has been paid in August for the last couple of years.
Clerk salary and contract expenses	£ 727.45	
Cllr Craddock sign and mileage claim	£ 138.00	
Jason Francis - March	£ 240.00	
Jason Francis - April	£ 240.00	
South Hams Garden and Property Services	£ 370.00	
Total to be approved	£ 11,390.81	

List of Direct Debits for 2025-2026 to be approved

Information Commissioner (June)	£ 47.00	expected amount
SHDC payroll services (April)	£ 120.00	expected amount
HMRC (Tax and National Insurance)	Variable	
British Gas (variable depending upon useage)	Variable	
TALKTALK (internet for Parish Room)	£ 35.21	expected amount
South West Water (variable depending upon useage)	Variable	