

## **Planning Committee Terms of reference**

These rules are supplemental to, and do not in any way override, the Parish Council's standing orders &/or financial regulations.

### **1. . Membership of the Planning Committee**

- a. The Committee shall comprise at least four members of the Parish Council, to be confirmed every year at the AGM meeting. Any member may attend any meeting at their discretion and speak but not vote.
- b. Any changes in membership of the Committee following the AGM meeting shall be subject to approval at the next Parish Council meeting.
- c. The quorum of the sub-committee shall be three of its members.

### **2. Chairman**

- a. The chairman of the Committee shall be determined at the AGM meeting.

### **3. Conduct of Meetings**

All meetings of the Planning Committee will be convened in accordance with the Parish Council's standing orders.

### **4. Powers of the Planning Committee**

The Planning Committee shall be empowered to:

- a. Act on behalf of the Parish Council in respect of any planning issues but shall not submit comments and recommendations regarding planning applications to the District Council until ratified by the full Council.
- b. At the discretion of the Committee to raise any planning matters with Full Council where appropriate and always to raise any planning matters with Full Council where an application involves the creation of 2 or more dwelling houses or the creation of new commercial premises, either via new development or through change of use.
- c. To respond on the Parish Council's behalf to consultations regarding planning issues, including the infrastructure of the village, which may have an impact on planning.

### **5. Responsibilities and Areas of Operation of the Planning Committee**

- a. To consider planning applications in respect of properties and developments in Yealmpton.

- b. To decide whether to support or object on the Parish Council's behalf by submitting comments and recommendations to the Parish Council for ratification before submission to the District Council. To study relevant plans, visit relevant sites and consider any comments from members of the public before deciding whether to submit comments or recommendations of support or objection.
- c. To consider consultations and correspondence regarding planning or other issues, including the infrastructure of the village, which may have an impact on planning at local, regional or national level, and to advise the Parish Council.
- d. To take note of decision notices in respect of planning applications received from the District Council.
- e. To take note of any new legislation or regulations, changes in policy or other developments affecting the planning process, and any briefings received, and to participate in any relevant training.
- f. To liaise with the District and County Councils, the Village Neighbourhood Plan Development group (if formed) and any other groups or organisations regarding planning issues and other issues, including the infrastructure of the village and environmental improvement schemes, which might have an impact on planning.