

**NOTICE OF THE ANNUAL MEETING OF YEALMPTON PARISH COUNCIL TO BE HELD ON
MONDAY, 11TH MAY 2026 AT 7.30 PM AT THE COMMUNITY ROOM, STRAY PARK, YEALMPTON.**

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

AGENDA

- 1) Chairman and Vice Chairman elections
 - a. To elect the Chairman of the Parish Council
(The Chairman will sign the Declaration of Acceptance of Office before presiding over the meeting)
 - b. To elect the Vice-Chairman of the Parish Council
(The Vice-Chairman will sign the Declaration of Acceptance of Office)
- 2) Open Forum - parishioners may speak only once and for up to 3 minutes
- 3) To receive apologies for absence
- 4) Councillors' Declaration of Interest: Members are invited to declare any personal or prejudicial interests, including the nature and extent of such interests, that they may have in any items to be considered at this meeting
- 5) To agree and sign the minutes of the Council held on 13th April 2026
- 6) Exclusion of the Public - to determine which agenda items, if any, should be taken with the public excluded
- 7) County Council Report
- 8) District Council Report
- 9) Planning matters
 - a. Update on applications relevant to the Parish
 - b. To determine a response to;
 - i. 0960/26/VAR Field at SX 256 515 Yealmpton
 - ii. 0955/26/OPA Land At Sx 588 511 Dunstone Yealmpton
 - iii. 1058/26/VAR 15 Yeo Park Yealmpton PL8 2LP
 - iv. 1151/26/HHO 11 Ploughman Way Yealmpton PL8 2JE
- 10) Financial matters
 - a. Review of monthly accounts to end of April 2026
 - b. Approval of proposed payments totalling £4,337.43 from the Payment Schedule
- 11) Annual Governance and Accountability Return Year Ended 31 March 2026
 - a. To receive and note the Internal Auditor's Report 2026
 - b. To consider and approve Section 1 – Annual Governance Statement 2025-26
 - c. To consider and approve Section 2 – Accounting Statements 2025-26

- d. To receive and approve the Bank Reconciliation ending 31 March 2026
- e. To consider and approve the Explanation of Significant Variances Report 2025-26
- f. To resolve to approve the dates for the period of the exercise of Public Rights (Wednesday 3 June to Tuesday 14 July 2026)

12) Council Administration

- a. To agree the appointment of an Internal Auditor
- b. Review of delegation arrangements to committees, sub-committees, staff and other local authorities
- c. Review of Terms of Reference for committees
- d. Review of Statement of Internal Control
- e. Re-appoint members to committees
- f. Re-appoint representatives to outside bodies
- g. Review of Standing Orders and Financial Regulations
- h. Review of inventory of land and other assets including buildings and office equipment
- i. Review of arrangements for insurance cover in respect of insurable risks
- j. Review of subscriptions to other bodies
- k. Review of Council's complaints policy
- l. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation
- m. Review of the Council's policy for dealing with the press/media
- n. Review of the Council's employment policies and procedures
- o. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972
- p. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council
- q. To review and approve direct debits and standing orders for the financial year 2026-2027

13) Silverbridge Way Extension - update on progress of extension plans

14) Market Street Car Park Lease

- a. To note the signed Heads of Terms
- b. To agree the purchase of searches

15) Training

- a. To consider an offer from Newton and Noss Parish Council to share the costs of UK GDPR training for the whole Council
- b. To approve DALC New Councillor training for Cllr Riley and Cllr Taggart

16) Emergency Planning - review of the Home Emergency Plan and to agree printing costs and distribution

17) Boule Pitch – to consider the provision of a lockable box in Bakery Square to store Boule sets

18) Asset Maintenance Contract - to consider a request from our contractor for an increase in their hourly rate

19) Road Warden Scheme - report following the Highways Assembly

20) Report from Councillors/Clerk on actions arising from previous meetings

a. Footpath 19 – update on any response from the landowner

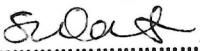
21) Reports on allocated areas of responsibility, where matters arise

22) Correspondence

a. To consider an email from a Parishioner concerning issues in the Torr area of the village

b. Correspondence from DCC regarding New Road potholes and resurfacing work

Date of next meeting: 8th June 2026

Signed:.....

Sasha Walton-Jackman

Clerk to Yealmpton Parish Council

Dated:.....6/5/26.....